



A Leadership Development Opportunity!

“Developing Nonprofit Leaders”

This special 6-month program is designed to develop the leadership skills in new or experienced **Program Manager/Director** level staff who supervise other program staff and/or volunteers. Program coordinator level staff who do not currently supervise others but who wish to advance into management roles will also find this experience helpful to develop the skills needed to effectively lead others within their agencies.

FOUNDATIONAL COURSES

<u>Session</u>	
Effective Communication Skills	June 13
Understanding & Applying Your Strengths	<u>July 11</u>
Managing Conflict with Confidence	<u>August 8</u>
Time Management & Delegation Skills	<u>September 12</u>
Coaching & Giving Feedback	October 10
Leadership Development Plan	November 7

ASSESSMENT TOOLS

- **Myers Briggs Personality Indicator**
- **CliftonStrengths**

At each session, participants will receive tools, resources and templates that can be readily applied back in their agencies. A full leadership development improvement plan is provided at the end of the program, along with resources to support their ongoing growth. Registration fee includes cost of assessments and materials.

Registration Fee: 6-part series just \$350.00

All sessions held in person
8:30 a.m. – 12 noon

Register and pre-pay online by **June 1** at www.mvnonprofitcollaborative.org/events

Questions? Contact Jenny Warner at info@mvnonprofitcollaborative.org or 937.477.2438

Seats are limited, so register today!

Understanding Personality Type for More Effective Communication Skills

Communication skills are key to effective supervision skills, so Jenny Warner, MVNC Executive Director, will launch our series with this session. Jenny is a certified facilitator of the Myers Briggs Personality Indicator and will lead the group through their results to identify their own style, and provide tips on how to communicate effectively with others of different styles. You'll receive your own assessment results and many handouts to better understand how to apply your Myers Briggs style at work and in your personal life.

Understanding & Applying Your Strengths

The CliftonStrengths assessment is one of the most widely used tools for individual development and teambuilding in the world. Lindsay Pitstick, certified Gallup Strengths Coach, will lead this session to understand what a strength is, how to leverage those strengths in your career, and how to use the tool to build teams.

Managing Conflict with Confidence

Conflict management is a process that allows people to explore and understand their differences and use them to interact in a more positive, productive way. Learn your primary approach to handling conflict and when to use conflict resolution strategies to improve the chances of achieving a positive outcome. Facilitated by Sinclair's Workforce Development Lead Consultant – Learning and Development, Lindsay Tate, M.S.E.

Time Management and Delegation Skills

In this session, Lindsay Pitstick, M.Ed. Business Coach and Facilitator, will explore proven tips and approaches to better managing your time to remain focused on important goals and to get the most out of your busy days. To further advance in our careers, leaders also need to learn to let go and delegate to others; attend to learn more about this critical skill.

Coaching & Giving Feedback

Tara McCafferty, SPHR - SoFo Solution Focused HR, LLC will take participants through how to effectively establish rapport with employees, set expectations, and then get an employee back on track if expectations are not met. Attendees will practice and receive a handout on the Four-Step model to giving performance feedback.

Leadership Development Plan

To wrap up our program and give participants an action plan to continue their development, Jenny Warner of the Miami Valley Nonprofit Collaborative, will help attendees build their own leadership profile of their strengths, values, and accomplishments, as well as an area on which to focus their ongoing development.

At each session, participants will receive tools, resources and templates that can be readily applied back in their agencies.